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## नवोदय विद्यालय समिति

हैदराबाद संभाग

मानव संसाधन विकास मंत्रालय का एक स्वायत्त संस्थान  
(स्कूल शिक्षा एवं साक्षरता विभाग, भारत सरकार)

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**NAVODAYA VIDYALAYA SAMITI**  
(HYDERABAD REGION)

An Autonomous Organization under Ministry of HRD  
(Dept. of School Education & Literacy, Govt. of India)

**Gopanapally, Nallagandla Road**

Rang Reddy (Dist)

**Hyderabad- 500 107**

11-31/SA/NVS(HR)/2017-18/

Dated: 07.12.2017

To

The Principal  
All Jawahar Navodaya Vidyalayas of  
**Hyderabad Region**

Sub: Condemnation and disposal of Articles by JNVs – Reg.

Ref : NVS Hqr. letter No.2-20/2011-NVS(SA)/16 dated 16.02.2012.

Sir/madam,

It is observed that condemnation and disposal of unserviceable articles is not attended to in due course of time by most of the Vidyalayas and audit objections in this regard are pending for a long time. Therefore, it is decided to make a special drive to complete condemnation and disposal of unserviceable articles dumped in the Vidyalaya. The following points may be kept in mind while undertaking the procedure for condemnation and disposal of articles:

- 1) The articles, which have the life span of less than 03 years and within the cost of Rs.5000/- (i.e. the original purchase price of articles) can be disposed off judiciously at Vidyalaya level by the Principal after these are condemned by the Committee. Therefore, such items may be condemned and disposed off at Vidyalaya level before 31<sup>st</sup> December, 2017 positively and compliance report to this office.
- 2) The articles, which have the life span of more than 03 years and the original purchase price is more than Rs.5000/- may be considered for condemnation separately and submitted to the Regional Office for approval of the Deputy Commissioner.
- 3) The proposal for condemnation with justification for each and every item proposed for condemnation may be forwarded in the following format (addition of one column at 6 may be noted):

S. No.	Details of Articles				Net value after depreciation	Date of purchase	Stock Register Page No.	Life Span	Justification
	Name of Article	Qty	Cost per unit	Total Cost					
1	2	3	4	5	6	7	8	9	10

...2/

